

READINGTON TOWNSHIP BOARD OF EDUCATION

Holland Brook School
Regular Meeting 6:00 p.m.
September 12, 2023

AGENDA

Mission Statement: We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

The Board of Education will be meeting in-person on Tuesday, September 12, 2023 at 6:00 p.m. If members of the public wish to attend the meeting virtually, meetings are streamed Live over Youtube via the following link:

https://www.youtube.com/channel/UC6Nqnwk_J-sFlxSaFkuVaA/live

The agenda and all materials for the Board meeting appear on the Board web page.

I. CALL TO ORDER BY BOARD PRESIDENT – OPEN PUBLIC MEETINGS ACT

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

Roll Call:

Mrs. Bettermann_____ Mrs. Fiore_____ Mrs. Mencer_____ Mr. Peach_____ Mrs. Podgorski_____
Mrs. Ryan_____ Mrs. Wolf_____ Dr. Cerciello_____ Mrs. Hample_____

II. FLAG SALUTE

III. BOARD RETREAT WITH JUDITH WILSON

IV. SUPERINTENDENT'S REPORT

- Opening Week Update
- District Goals 2023-2024
- Summer 2023 Capital Projects

V. OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

In accordance with Local Finance Notice (LFN) 2020-21, public comments can be submitted before remote public meetings through electronic mail or by written letter. Please email the Board Secretary at jbohm@readington.k12.nj.us by 12:00 p.m. on the day of the board meeting. Comments shall be read aloud and addressed during the remote public meeting.

For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District's Policy.

0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic. The portion of the meeting during which the public is invited shall be limited to sixty minutes.
6. The presiding officer may interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant. The presiding officer may take other steps, including but not limited to adjourning the meeting or waiving

any of the rules of the Residents' Forum, to respond to a lack of public decorum, or to otherwise protect privacy or the efficient completion of the Board's business.

VI. CORRESPONDENCE

- Email C.Z - Cell Tower Study

VII. BOARD ACTION

A. APPROVAL OF ADMINISTRATIVE REPORTS

1. Motion to adopt 1.01
Motion _____ 2nd _____
- 1.01 School Safety System Submission - Report period: September-December 2022
(Attachment 1.01)

Roll Call:
Mrs. Bettermann _____ Mrs. Fiore _____ Mrs. Mencer _____ Mr. Peach _____ Mrs. Podgorski _____
Mrs. Ryan _____ Mrs. Wolf _____ Dr. Cerciello _____ Mrs. Hample _____

B. APPROVAL OF MINUTES

2. Motion to adopt 2.01 - 2.02
Motion _____ 2nd _____
- 2.01 Motion to approve the Meeting Minutes August 22, 2023.
- 2.02 Motion to approve the Executive Session Minutes August 22, 2023.

Roll Call:
Mrs. Bettermann _____ Mrs. Fiore _____ Mrs. Mencer _____ Mr. Peach _____ Mrs. Podgorski _____
Mrs. Ryan _____ Mrs. Wolf _____ Dr. Cerciello _____ Mrs. Hample _____

C. FINANCE/FACILITIES

Committee Report:

3. Motion to adopt 3.01 - 3.11
Motion _____ 2nd _____
- 3.01 Motion to approve the **Bill List** for the period from **August 24, 2023 through September 13, 2023** for a total amount of **\$1,363,883.39**.
(Attachment 3.01)
- 3.02 Motion to approve **District Travel Schedule September 12, 2023** for a total amount of **\$966.88**.
(Attachment 3.02)
- 3.03 Motion to ratify and approve **Payroll and Agency** for the month of **July 2023** for a total amount of **\$440,201.70**
(Attachment 3.03)
- 3.04 Motion to ratify and approve the following **Account Transfers for July 1, 2023 through July 31, 2023**.
(Attachment 3.04-3.04a)
- 3.05 Motion to ratify and approve the **Student Activities Account for July 1, 2023 through July 31, 2023**.
(Attachment 3.05)
- 3.06 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: July 31, 2023 Pursuant to N.J.A.C.6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of July 31, 2023 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3 and 4, we certify that as of July 31, 2023 and after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending July 31, 2023. (Attachment 3.06-3.06a)

- 3.07 Motion to approve the Shared Services Agreement between the Readington Township Board of Education and Law Enforcement Officials for the 2023-2024 school year. (Attachment 3.07)
- 3.08 Motion to amend the American Rescue Plan (ARP) Elementary and Secondary School Emergency Relief III grant as attached for funding period ending September 2024. (Attachment 3.08)
- 3.09 Motion to approve the following resolution: Resolution Authorizing Disposal of Surplus Property:

WHEREAS, the Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an "as-is" condition without express or implied Warranties;

NOW THEREFORE BE IT RESOLVED by the Readington Township Board of Education as follows:(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2481 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Board of Education. (2) The sale will be conducted online and the address of the auction site is govdeals.com. (3) The sale is being conducted pursuant to Local Finance Notice 2008-9. (4) A listing of the surplus property to be sold is attached. (Attachment 3.09)
- 3.10 Motion to authorize the Business Administrator to solicit bids for refuse disposal and recycling collection services for the period starting January 2024, as the existing contract is in its final year ending in December 2023 without renewal for another year.
- 3.11 Motion to approve the attached legal settlement regarding student #938629. (Attachment 3.11)

Roll Call:

Mrs. Bettermann_____ Mrs. Fiore_____ Mrs. Mencer_____ Mr. Peach_____ Mrs. Podgorski_____ Mrs. Ryan_____ Mrs. Wolf_____ Dr. Cerciello_____ Mrs. Hample_____

**D. EDUCATION/TECHNOLOGY
Committee Report:**

- 4. Motion to adopt 4.01 - 4.06
Motion_____ 2nd_____
- 4.01 Motion to adopt the Sustainability Integration Curriculum Grades K-8. (Attachment 4.01)
- 4.02 Motion to apply and accept the High Impact Virtual Tutoring Grant for \$10,500.00 for Grades 3 and 4 for one year, expiring August 31, 2024.
- 4.03 Motion to apply for and accept a 2023 CS4NJ Computer Science Club Grant for the amount of \$1,000.00 to be used for the development of a student-driven Creative Computing Collective where middle-schoolers can explore creative ways of using technologies that interest them.

4.04 Motion to approve the following YMCA after school clubs to be paid for through the ESSER/ARP grant during the 2023-2024 school year:

CLUB
Dream Through Steam
Bookworms
STEAM Survivor
The Write Stuff
Minecraft STEAM

4.05 Motion to adopt the following fundraiser for the 2023-2024 school year:

SCHOOL	FUNDRAISER	RECIPIENT
Readington Middle School	Fall Sports Penny Wars	RABC

4.06 Motion to accept a donation of a Trumpet and a Trombone from an anonymous donor for the Readington Middle School Music Department.

Roll Call:

Mrs. Bettermann _____ Mrs. Fiore _____ Mrs. Mencer _____ Mr. Peach _____ Mrs. Podgorski _____
 Mrs. Ryan _____ Mrs. Wolf _____ Dr. Cerciello _____ Mrs. Hample _____

E. PERSONNEL

Committee Report:

5. Motion to adopt 5.01 - 5.11

Motion _____ 2nd _____

5.01 Motion to accept the Superintendent’s recommendation and ratify the following Substitute Teachers/Aides/Nurses/Bus Drivers paid at the applicable substitute rates, in the Readington Township District pending satisfactory completion of employment requirements for the 2023-2024 school year.

NAME	POSITION
Heather Scocco	Substitute Aide

5.02 Motion to ratify and accept the Superintendent’s following recommendation and approve the following appointments:

NAME	POSITION	SALARY/STEP CHANGE	EFFECTIVE DATE
Sara Chatman	LTS-Teacher/Math (RMS) 20-01-D2/aec	\$67,525.00 BA Step 11-12 (11)	09/01/2023 - 06/30/2023

5.03 Motion to approve the following salary increases in recognition of the employees’ attainment of additional credits for lateral movement on the RTEA guide, effective September 1, 2023:

NAME	SCHOOL	FROM STEP	SALARY	TO STEP	REVISED SALARY	INCREASE
Adam Lillia	RMS	BA+15	\$79,950.00	MA	\$83,950.00	\$4,000.00

		Step 18		Step 18		
Emily Bengels	WHS	MA+30 Step 23	\$99,675.00	PHD Step 23	\$104,775.00	\$5,100.00
Julia Fillebrown	TBS	BA+15 Step 3	\$60,180.00	MA Step 3	\$64,180.00	\$4,000.00
Kaitlyn Jones	TBS	BA Step 9	\$63,895.00	BA+15 Step 9	\$65,495.00	\$1,600.00
Patricia Coleman	TBS	BA Step 22	\$88,810.00	BA+15 Step 22	\$90,410.00	\$1,600.00

- 5.04 Motion to ratify and accept the Superintendent's recommendation to approve Summer Enrichment Program facilitator stipend for the self-sustaining 2023 Readington Township School District Summer Enrichment Program:

FACILITATOR	COURSE	DATES	STIPEND
Jessica Weiss	STEM Grades 4-6	July 31, August 1, August 3, August 7 - 10, 2023	\$780.00

- 5.05 Motion to accept the Superintendent's recommendation and approve stipend payment for the following teacher for their preparation of the Sheltered English Instruction (SEI) District Overview on September 5, 2023, In Service Day.

NAME	SESSION	STIPEND
Dawn LoCalio	SEI District Overview	\$30.00

- 5.06 Motion to accept the Superintendent's recommendation and approve all staff as chaperones for the 2023-2024 school year, limited to the duration of the event, at their contractual rate.
- 5.07 Motion to accept the Superintendent's recommendation and approve the attached list of club advisors for the 2023-2024 school year at their contractual rate.
(Attachment 5.07)
- 5.08 Motion to accept the Superintendent's recommendation and approve special skills stipend of \$1,000.00 for full-time aides who are assigned to self-contained autism or BD programs, or who provide extraordinary services as defined by the RTEA agreement set forth in an IEP for the 2023-2024 school year.
(Attachment 5.08)
- 5.09 Motion to accept the Superintendent's recommendation to approve stipends for all staff facilitating on the Readington Township October 9-10, 2023 In-Service Days, not to exceed \$2,000.00.
- 5.10 Motion to amend the June 13, 2023 Board Motion 5.06 for the following staff member for the 2023 summer work in accordance with their position as Instructional Coach at their contractual per diem rate not to exceed the maximum number of days:

Carey-Anne Hendershot	Math Coach	2.5 Days
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- 5.11 Motion to accept the Superintendent's recommendation and approve the following position control changes and designated transfers for the 2023-2024 school year:

NAME	CHANGE	POSITION	LOCATION
Maryanne Schultz	Transfer From:	30-04-d3/ayu	WHS Aide/Special Education

	To:	30-02-D3/ayu	HBS Aide/Special Education
Sheryl Ottenstroer	Transfer From: To:	30-03-D3/alp 30-02-D3/bbc	TBS Aide/special Education HBS Aide/Special Education

Roll Call:

Mrs. Bettermann _____ Mrs. Fiore _____ Mrs. Mencer _____ Mr. Peach _____ Mrs. Podgorski _____
Mrs. Ryan _____ Mrs. Wolf _____ Dr. Cerciello _____ Mrs. Hample _____

F. COMMUNICATION

Committee Report:

- 6. Motion to adopt 6.01 - 6.03
Motion _____ 2nd _____
- 6.01 Motion to accept the Superintendent's recommendation and approve the following policies for second reading:
(Attachment 6.01)
 - Policy 5305 - Health Services Personnel
 - Policy 5308 - Student Health Records
 - Policy 5310 - Health Services
 - Policy 2419 - School Threat Assessment Teams
- 6.02 Motion to accept the Superintendent's recommendation and approve the following policy for first reading:
(Attachment 6.02)
 - Policy 1642.01 - Sick Leave
- 6.03 Motion to approve the revised district 2023-2024 calendar.
(Attachment 6.03)

Roll Call:

Mrs. Bettermann _____ Mrs. Fiore _____ Mrs. Mencer _____ Mr. Peach _____ Mrs. Podgorski _____
Mrs. Ryan _____ Mrs. Wolf _____ Dr. Cerciello _____ Mrs. Hample _____

VIII. UNFINISHED BUSINESS

- NJSBA Convention October 2023

IX. NEW BUSINESS FROM BOARD

X. OPEN TO THE PUBLIC

XI. ADJOURNMENT

Motion to adjourn at:

Motion _____ 2nd _____

Roll Call:

Mrs. Bettermann _____ Mrs. Fiore _____ Mrs. Mencer _____ Mr. Peach _____ Mrs. Podgorski _____
Mrs. Ryan _____ Mrs. Wolf _____ Dr. Cerciello _____ Mrs. Hample _____